



Board Meeting - 25/04/12 - Sport Club - 7.30 pm .

PRESENT: Christina Pollock (Junior Energy Advisor), Matthew Black (Senior Energy Advisor), Kelly McIntyre (Project Manager) Gordon Cowtan, Jamie Pearson, Derek G Hulme, Kayt Howell(Co ordinator), David Howell.

APOLOGIES: Pete Skabara, Holly O'Donell, Iain Frazer, Gordon Murray.

Action

F8 PROJECT.

DH covered his previously emailed questions for consideration regarding the new F8 project. The board agreed with the proposals for budget controls on the various branches of the project. The CCF proposal was presented in quarterly spend amounts allowing tracking of the actual spend within the same time periods. KH will continue to circulate cash books each month for directors review and include a summary of the F8 budget. **KH**

Board discussed the increase of the FDT grant amount allocation within the CCF proposal and the amount agreed previously. It was explained that the figures were representative and could be allocated as necessary to the projects undertaken within the new F8. GC suggested that the board may consider allocating different grants or changing the criteria within the existing grant in order to tackle issues of fuel poverty or address those caught between the available assistance to those on benefits and being comfortably able to afford energy saving measures. Energy advisors to look at the criteria aspects. **MB CP**

KM presented the staffs proposals for getting the F8 project off and running. The main aspect is pulling the home visits forward and compiling and executing a full and comprehensive survey of all properties in Fintry. This will include the updating of the previous survey work carried out by the Energy Agency - giving comparison data over the interim time period and providing a base line for the new F8 work. There is consideration for an annual update or at least a closing audit at the end of F8. The survey will include questions on energy use, post installation data, transport and include questions set by Community Council*. Board agreed that a comprehensive audit would prevent 'badgering' the residents with requests for information. The data will lead to various projects and potentially provide the information for bulk buying and therefore cost reductions for a number of measures. KM also explained that while the project had a logical path that the team would respond to all opportunities which appeared from left field which could be utilised to benefit the residents of Fintry. ie the UHIS offer which has just come through. ***JP**

KM MB CP KH

DECISIONS REQUIRED.

The Board and staff discussed the most effective way of agreeing decisions via e mail. It was agreed to use the DECISION REQUIRED title with subject would act as a filter from the main flow and that a 48 hour period would be a reasonable response time for Directors. No response within that time would be deemed as an abstention and the majority vote would decide. This will allow most items to be covered out with Board meetings. Board were happy for staff to administer all straight forward Grant applications with only contentious or difficult applications waiting for Board meetings, providing faster response to applicants.

Staff payments and expenses will be handled and processed on the 2nd and the last Wednesday of each month consolidating paperwork.

TURBINE REFINANCING.

GC summarised the options being considered to maximise the opportunity for paying off the capital on the turbine . (Reserved business for Board) **GC KM**

GREEN PAGES.

The Green Pages information is almost complete and will be ready for distribution to the community at the point of undertaking the survey. It will include a 'Go To' guide for transport options for the village at the back of the publication. The budget for graphics and printing was agreed as an FDT cost. **KM CP KH**

WEBSITE.

Work in progress. More available by early summer. **GC**

SPORTS CLUB UPDATE.

The Board congratulated MB on the considerable costs he was able to save The Sports Club on repayment of the CES grant. MB reported that the club running costs would be in the region of £6K and would receive around £10K in RHI.

The full cost of the works have now been analysed and new totals calculated for loan repayment. New agreement needs to be drafted and agreed by FDT and the Sports Club. **MB KH**

FDT COMMUNITY BENEFIT FUND.

The Trust is regularly approached to sponsor or fund community projects which fall out with the remit of the FDT 's carbon reduction goals. The directors discussed the fact that the Community Benefit normally awarded to communities by the Wind Farm developers had been negotiated out to secure the existing deal for the village to own a 15th of the output. The Trust has agreed to make a donation to the Community Council to be administered as they see fit for other projects, at a rate of 5% of the Turbine income. All

approaches to the Trust for other community needs will now be referred to the Community Council. This arrangement would stay in place until Earlsburn North is up and running and it's community benefit would then cancel out the FDT percentage. **GC DH JP KH**

IT BUDGET.

The board discussed the working arrangements and IT needs for the staff of the F8 project and agreed the budget for purchasing a laptop and printer. **KM**

OPEN MEETING.

The Lesser hall is booked for Wednesday 23rd May 2012 for an Open Board Meeting. Directors discussed the promotion and arrangements.

FLING.

FDT has been asked to take a stall at this years Fling at the beginning of June. **ALL**

FLOWER SHOW.

FDT is looking into sponsoring an award at the annual Flower Show. **KH**

AOB

NEXT MEETING 23/05/12