



FDT meeting 30/12/09 - Fintry Inn - 2pm.

PRESENT: David Smith, Pete Skabara, Gordon Cowtan, David Howell, Martin Turner, Kayt Howell (Admin).

APOLOGIES: John Duckworth, Bill Acton, Jamie Pearson.

Stephen Phillips.

GC and MT attended meeting with FDT's solicitor to go through the details of the contract for the Pilot Study.

Changes and tidying up still to be finalised but should be completed and back to FDT very soon.

Details discussed were the fact that FRESCo will own the kits and not be protected in the normal consumer legislation way, although the participants will be unaffected.

A Community Interest Company has been set up - wholly owned by FDT- but explicit in it's role to solely benefit the community. Numbers of Directors to be assigned is four.

Other matters to be ironed out are the issue of funds being transferred from FDT ,a charity, to FRESCo as a business. Not yet decided how this will work. Suggestions include funds being transferred through FREE to FRESCo but that may then raise a tax liability. A 'buffer' is required to avoid the business of FRESCo affecting FDT.

Again attention to be given to the details of property sales of homes involved in the Pilot Study. The responsibilities and liabilities of those participating must be made very clear.

PS asked about liability/indemnity insurance for FRESCo. This has been factored into the report by Andy Lyle.

Prior to undertaking the selection process, GC,BA and Andy Lyle need to confirm suppliers and discounts, GC, MT and Stephen Phillips need to finalise the contract details, GC to have meeting with CES to confirm grant funding for Pilot Scheme and CCF application to be made for the position of Energy Advisor.(GC has begun drafting job description).

Selection Process

Great consideration to be given to the selection process of the households for the Pilot Study and all efforts made to maintain confidentiality and conduct an anonymous selection.

KH to contact Cicely Roy, Chair of the Community Council, to ask if she would act as our administrator for the selection process.

Mrs Roy would be the sole keeper of the name and address information. All other selection process information would be identified by a number only.

KH to obtain secure boxes for use at proposed meetings and at Sports Centre to collect applications.

In order to inform the village residents of the Pilot Study and all that is involved - two main steps were decided.

1. To leaflet the village.

Leaflet will be compiled by DS/DH and ready for distribution by 9th January 2010.

2. To make two presentations at the Menzies Hall.

On Saturday 16th January 2010 , at 10 am, and Wednesday 20th January 2010 at 7.30 pm. Power point presentation to be put together by GC.

At the meetings it is hoped to have printed material, samples of kit and reps from the suppliers available for questions.

Application forms (pre-numbered) will be available at both meetings and at the Sports Centre. The top sheet will ask for name and address information. When completed by the applicant this will be posted into a clearly marked secure box for the attention of Mrs Roy only. The completed questionnaires, with only the number for identification, will be posted into other secure box for use by FDT to select an appropriate cross section of homes, occupancy types, current heating systems etc. for further consideration for the Pilot Study.

A cut off date for applications has yet to be decided.

The questionnaire for application to the Pilot Study to be redrafted and circulated round Directors to ensure all information necessary for consideration and selection has been included. KH.

Next Meeting - Suggestion - Wednesday 6th Jan '10 prior to distribution of leaflets and Presentations ?

Burnbank Cottage? 8pm (music night at Inn)