



Board Meeting - 15/02/12 - Fintry Inn - 7.30pm

Present : Matthew Black (Energy Advisor) Kelly McIntyre (Project Manager) Gordon Cowtan, David Howell, Kayt Howell (Admin), Christina Pollock (FDT Assistant), Iain Frazer, Gordon Murray, Jamie Pearson, Holly O'Donnell.

Apologies : Pete Skabara, Derek G Hulme.

***ACTION**

DH covered the action points from the previous minutes. MB & DGH are at the early stages of assessing requirements for the Village Hall roof. MB is pulling together the quotes for external insulation project. GC has contacted Falck regarding the boards agreement to the changes discussed at his earlier meeting.

DTA Training.

Feed back from the board was that the training session had been extremely useful in helping the Board appreciate the responsibilities and duties of their directorships. The Development Trust has grown considerably in a relatively short space of time and has more responsibilities now to staff and the work it undertakes.

The board agreed that the next step would be to draft a code of conduct based on the template provided ***GM** to look over. ***KH** to collect the decisions made by email to list and minute at the following board meeting. Directors discussed the options of archiving the many e mails which come through admin to hold as a backup elsewhere ***IF & *PS** to advise.

Financial statements in the form of the cash books to be forwarded to directors each month. ***KH. *GC** to organise adding JP as an additional signatory.

Directors discussed the SCEO option as raised at the training meeting. The majority of directors voted to maintain the status quo.

Other points of discussion in relation to the training session were the setting up of a PO box address or establishing a more suitable registered address to cope with the increased volume of mail. ***MB** to speak to sports club. ***KM** to sort out the new email signatures with the required information.

FRESh

KM gave an update of the activities of the FRESh team. Lots of work involved but all coming together and promising to be a good week end. Board discussed additional opportunities for publicising the event. FRESh has been completely budgeted for from the Exemplar

grant awarded by the CCF. *IF to confirm if available on the Friday for Biomass and photography.

STAFF MEETINGS.

It was agreed it would be beneficial to improve communication on the various jobs and projects now underway - for the staff to have weekly meetings on Wednesdays at the Sports Club at 10.30am and restrict to an hour. Directors who are available are encouraged to participate when they can.

REPORTS

DH asked if directors had any specific queries regarding the reports. KM added information regarding the budget for FRESH. MB discussed the survey information being sent out. Directors discussed the options and purpose of gathering the information. Directors agreed again that MB's role meant only advising re contractors and installers but could not directly recommend one. HOD stated that any installer who receives negative feedback must be given the opportunity to rectify issues.

INN

Directors have been asked by the new team at the Inn if they are potentially interested in office accommodation. Directors are happy to discuss options and costs but agree much has been established at the Sports Centre already. Should the next grant come through, suitable working accommodation would need to be considered as current situation is less than adequate.

The next two items on the agenda was dealt with as Reserved Business.

WEB SITE

GC sent out framework diagram as to how the web site might be restructured. The intention is to focus the base around what people want to know and find out about FDT and how we can best present that information to them. Directors discussed the ideas and were in agreement with GC's proposals to improve the site.

ASHP and Voltage fluctuation.

HOD reported on the problems she had experienced with voltage fluctuation in her area of the village and the catastrophic problems it had caused with her new ASHP. ASHPs work within limited tolerances and it had only been discovered due to HOD's new building work that the fluctuations were frequent and extreme. Scottish and Southern had eventually to completely replace the local transformer.

HOD suggested that FDT be proactive and flag the potential problem to the appropriate bodies and organisations who are involved in the ASHP market. Directors agreed it would also be beneficial to have other areas of Fintry tested. *MB

NOISE ISSUE

MB had been asked to obtain feedback from FDT board on behalf of a resident near the wind farm, on the issues of low frequency noise generated by the turbines. FDT directors, while very sympathetic to the problems being experienced by the resident, need to advise

that the scientific studies and the impact assessments were the responsibility of the developer FALCK. Any adverse effects should be referred to the council for further investigation.

EXTERNAL INSULATION

MB reported on the three different insulation proposals ongoing at the moment. - Scottish Gas, Scottish Hydro with ASHP and Scottish Governments £20k grant for two case study homes. Match funding was expected on the latter but funds are not currently available to do that and the quotes coming in look to be way over the amount available. ***MB** to go back and discuss the options available.

AOB

IF raised the point of establishing a criteria list and guidelines for those wishing to apply for funding for projects. It would assist in filtering those who are not eligible as they don't meet FDTs criteria or ethos. It needn't be extremely hard and fast but would benefit all parties by giving clearer early guidelines. ***KM** to draft.

Next meeting - open meeting - 14th March.