

DATE: 17.05.18 LOCATION: HQ TIME:7.30pm

| DIRECTORS & STAFF | Present | Apologies |
| --- | --- | --- |
| David Howell (Chair) | y |  |
| Gordon Cowtan (Treasurer) | y |  |
| Holly O'Donnell | y |  |
| Hugh Edmonds | y |  |
| Iain Frazer | y |  |
| Anne Hislop | y |  |
| Jamie Pearson (FCC Chair) |  | y |
| Matthew Black (Sen. Energy Advisor, Project manager) | y |  |
| Kayt Howell (Manager) | y |  |
| Guest. |  |  |
|  |  |  |

Previous minutes approved.

| Agenda Item No. | Summary Discussion | Decision | Action. |
| --- | --- | --- | --- |
| 1. Financial update | GC provided the updated financial spreadsheet via email for Board to review.  Payment through from Falck which will alleviate the pressure re loans etc  Bank of Scotland account access | Board approved the ongoing reporting of finances and the sub com group to share the workload to some degree.  All existing debts to be paid off.  GC to complete access to all accounts for KH  IF to check access to FCE account  DH to phone BOS re access to FREE account approvals | GC AH HOD  GC KH  GC KH  IF  DH |
| Reserved business |  |  |  |
| 2. Dunmore Gardens | Update from MB & GC following Board vote not to move forward due to risk to FDT finances | Residents meeting to be arranged for update.  06/06/18 TBC | MB |
| 3. Balgair | Report from GC & MB. Board discussed the due diligence of the remedial work and it’s effect on overall efficiency.  Loan extension and reduced payments to EST being agreed and organized. | To ring fence Balgair as much as possible, financially, reducing negative impact on FDT reserves. | GC MB |
| 4. SMART Fintry phase 2 | MB reported on the start up grant for 5 weeks to pull together evidence for further application to LES for funding – due 5th June. | Extremely tight timetable to achieve but staff are working on it. | MB GC KH |
| 5. Staff contracts | Board discussed the reduced hours contracts, TOIL removal, strict 7 hrs only and rolling contracts.  Emergency out of hours cover agreed. | Contracts to be amended and signed asap. FDT will advance payment to staff for SUG work and wait for reimbursement as per LES claim. | HOD AH GC |
| AOB | Meeting on 31st tbc. |  |  |
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Information to be minuted:

Objections to be recorded:

Date of Next Meeting: