

DATE: LOCATION: TIME:

| DIRECTORS & STAFF | Present | Apologies |
| --- | --- | --- |
| David Howell (Chair) | Y |  |
| Gordon Cowtan (Treasurer) | Y |  |
| Holly O'Donnell |  | Y |
| Hugh Edmonds | Y |  |
| Iain Frazer | Y |  |
| Chris Robinson | Y |  |
| Anne Hislop |  | Y |
|  |  |  |
| Matthew Black (Sen. Energy Advisor, Project manager) | Y |  |
| Kayt Howell (Manager) | Y |  |
| Guest. |  |  |

| Agenda Item No. | Summary Discussion | Decision | Action. |
| --- | --- | --- | --- |
| 1.Financial update | GC updated the Board in relation to email sent with financial figures and the current status on Falck discussions | Board to be kept updated with any news re Falck. | GC |
| 2.Dunmore Gardens | MB updated the board re progress on the open loop plans, funding applications and recent residents meeting.  Some details of proposals still to be confirmed. | Further residents meeting to be confirmed for new year when information on funding and plans are in place.  Board to meet with Locogen beforehand to discuss proposals. | MB & GC |
| 3. Balgair | MB discussed the FCE board meeting and the current work ongoing with maintenance contract. | Board to be kept up to speed on contract options.  Information for Burness Paull to be gathered. | MB |
| 4. AGM | Preparations are being made for the AGM on 30.01.19  Auditors are working on draft accounts.  Leaflet preparation well underway | KH will keep the board informed. Pre- Christmas, AGM information newsletter will be sent to membership. | KH |
| 5. Minister’s Visit | Paul Wheelhouse visit confirmed for 30.01.19. Agenda and bios have been sent to Minister’s office. | KH will inform Board of agreed agenda for the day. | KH |
| AOB | GC & KH discussed the proposal for hosting annual Falck forum in Fintry | To contact Alessandro of Falck | GC KH |
|  | Approval given by board to add KH as signatory to all bank accounts | Will assist the streamlining of payments and banking admin. | GC KH and other signatories. |
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Information to be minuted:

Objections to be recorded:

Date of Next Meeting: