

DATE : 01.11.17

LOCATION: HQ

TIME: 7.30pm

DIRECTORS & STAFF	Present	Apologies
David Howell (Chair)	Y	
Gordon Cowtan (Treasurer)	Y	
Holly O'Donnell	Y	
Hugh Edmonds	Y	
Iain Frazer	Y	
Stuart Higgins	Y	
Gordon Murray		Y
Jamie Pearson (FCC Chair)		Y
Matthew Black (Sen. Energy Advisor)	Y	
Kayt Howell (Manager)	Y	
Other Guest.		

Agenda Item No.	Summary Discussion	Decision	Action.
1. Dunmore Gardens	MB reported on the progress on the ASHP district heating proposals .	HOD preparing draft risk assessment for Board discussion at the next meeting	MB GC HOD KH
	SH dicussed the potential issues re warranty		
2. Financial report	GC discussed the report forwarded to the Board	Awaiting recent income figures . GC to inform Board.	GC
	GC reported on the negotiations with Falck	GC to send confirmation email of discussion.	GC
	GC & MB presented the ongoing issues with Balgair finances.	Remedial works are well underway. MB to keep Board up to speed.	GC MB

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3. Balgair	The Board discussed the considerable issues with the heat sales figures and the remedial work program.	MB to report back following contractors and consultant onsite visits.	MB GC
	MB reported on his contact with the design consultant regarding the system report		MB
4. SMART Fintry update	GC & MB reported on project progress and the aim for 1 st draft report by Jan 18.	Team to keep board up to date on progress and the development of year 3 proposals.	GC MB KH
	Board discussed the potential for year 3 funding and the development of the project.		
	GC reported on the October conference which was a very well received event		
	Board discussed the visit from the Chair of Ofgem – David Gray		
5 CCF application	MB & KH outlined the application previously forwarded to the Board, The application is for expanding energy efficiency measures , climate change literacy and woodland development.	The Board is supportive of the content and awaits decision on application.	MB GC KH
6.AGM	The Board discussed the preparations for this years AGM	Date expected to be Wed 31 st January Auditors due next week to prepare accounts	GC KH MB & Board
7. AOB	Grant request	All grants have been suspended until financial	

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		circumstances improve.	

Information to be separately minuted:

Objections to be recorded:

Date of Next Meeting