

DATE: 03.10.18

LOCATION: HQ

TIME: 7.00pm

DIRECTORS & STAFF	Present	Apologies
David Howell (Chair)	y	
Gordon Cowtan (Treasurer)	y	
Holly O'Donnell	y	
Hugh Edmonds	y	
Iain Frazer	y	
Anne Hislop	y	
Jamie Pearson (FCC Chair)		y
Matthew Black (Sen. Energy Advisor, Project manager)	y	
Kayt Howell (Manager)	y	
Guest.	Chris Robinson	

Agenda Item No.	Summary Discussion	Decision	Action.
1. Welcome to Chris	The Board welcomed Chris Robinson, Environment Director of Natural Power. Chris was interested in the running of FDT and considering a co opted position on the Board	The Board will vote on Chris becoming a co opted director via email after meeting.	KH BOARD

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2. Balgair	MB gave a summary of the recent activities on the project. Invoices have been received en masse from EE for work undertaken at the beginning of the project. Winter preparations for energy efficiency of the system are underway. Board revisited the issues with the heat sales losses.	MB to look into alternative contact for enquires on his non working days and out of hours. KH to draft a letter to EE re substandard performance at period of invoices. *Reserved business.	MB KH Board GC KH
3. Financial update	GC reported on the current financial status across the companies.	GC will put together cash flow for directors covering next 6 months.	GC
4. FALCK	Board discussed the slow progress of discussions with Falck . Currently the ball is in Falck's court to reply to the refinancing proposals presented.	Continue with the perseverance of securing a more sustainable deal. Falck has at least agreed to monthly production figures.	GC KH plus SR (consultant) & AH (EIF)
5. Dunmore Gardens	MB reported on the project progress. Drilling due to commence any day. GC discussed the 'FLEDGE' set up arrangements	GC to check on FDT liabilities. GC to send liabilities list around to Board for information and comment. Board felt three named directors more appropriate to represent FDT's 75% share.	GC MB
6. Zero Waste Scotland	GC advised of potential funding available for research /start up type work	GC to find out more and where it would be most applicable to FDT	GC

Information to be minuted: **Following meeting the Board voted to Co opt Chris Robinson to the Board**

Objections to be recorded:

Date of Next Meeting: **Wednesday 7th November 7pm.**