

DATE: 08.03.18

LOCATION: HQ

TIME: 7.30pm

| DIRECTORS & STAFF | Present | Apologies |
|--|---------|-----------|
| David Howell (Chair) | Y | |
| Gordon Cowtan (Treasurer) | Y | |
| Holly O'Donnell | Y | |
| Hugh Edmonds | Y | |
| Iain Frazer | Y | |
| Stuart Higgins | | Y |
| Anne Hislop | Y | |
| Jamie Pearson (FCC Chair) | | Y |
| Matthew Black (Sen. Energy Advisor, Project manager) | Y | |
| Kayt Howell (Manager) | Y | |
| Guest. | | |

| Agenda Item No. | Summary Discussion | Decision | Action. |
|----------------------------------|--|---|--|
| 1. Welcome to Anne | Anne Hislop was elected to the Board at the AGM and was warmly welcomed to her new position. | | All Companies House details are updated. No further action |
| 2. Appointment of Office bearers | GC nominated DH as continuing chair. Seconded by HOD DH nominated GC as continuing Treasurer. Seconded by HOD Following GM's resignation, GC nominated HOD for position of Director of FREE, seconded by HE. | Agreed by board Agreed by Board Agreed by Board | GC to process necessary admin for Companies House. |
| 3. Approve minutes | Board were asked to approve the minutes of the previous meeting and the minutes of the AGM | Approved | Upload to website GC & KH |
| 4. Financial report | GC updated the Board | Meetings with Falck and | GC |

| Agenda Item No. | Summary Discussion | Decision | Action. |
|--------------------|--|---|---------|
| | <p>on the current finances. Situation remains as expected given the previously outlined influences. Some further bills for Balgair. Consultant still pulling together report of options and possibilities for financial renegotiations. Bruce Crawford MSP has provided support to connect with Falck for necessary discussions</p> | <p>Bruce Crawford in coming weeks to discuss options.</p> <p>REIF being kept in the loop on discussions and the financial situation.</p> | |
| 5. SMART Fintry | <p>At the end of our two year project as of end March 18. Team has been working and adapting proposals for a year 3 funding application to LES. Unfortunately it looks as though direct continuation of work is unlikely, with our lead partner choosing to leave the project and no timetable for decisions on funding forthcoming.</p> | <p>Discussion still ongoing for a possible year three – taking into account the recent changes in project team.</p> <p>GC & MB will keep Board up to speed.</p> | GC & MB |
| 6. Balgair | <p>MB reported on the issues with fuel supply over the recent period of bad weather and the plans to improve and rectify issues.</p> | <p>MB to look into a sim based system for the remote connection. MB to look at reasons for the 35% LPG losses.</p> | MB |
| 7. Dunmore Gardens | <p>MB gave presentation on the finances and the risk assessment for the project.</p> <p>The Board discussed some of the issues raised and the timetables for delivering the project.</p> | <p>Dunmore specific meeting to be attended on 22nd March by all directors. Rep from Kensa will call in to support discussion. The Board have been requested to prepare their thoughts, questions and concerns, if any, for this meeting.</p> | MB GC |
| 8. Board only | | | |
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Information to be minuted:

Objections to be recorded:

Date of Next Meeting: Pushed back in light of Dunmore meeting – agreed for **05.04.18** 7.30pm HQ