

DATE:

LOCATION:

TIME:

DIRECTORS & STAFF	Present	Apologies
David Howell (Chair)	Y	
Gordon Cowtan (Treasurer)	Y	
Holly O'Donnell		Y
Hugh Edmonds	Y	
Iain Frazer	Y	
Chris Robinson	Y	
Anne Hislop		Y
Matthew Black (Sen. Energy Advisor, Project manager)	Y	
Kayt Howell (Manager)	Y	
Guest.		

Agenda Item No.	Summary Discussion	Decision	Action.
1.Financial update	GC updated the Board in relation to email sent with financial figures and the current status on Falck discussions	Board to be kept updated with any news re Falck.	GC
2.Dunmore Gardens	MB updated the board re progress on the open loop plans, funding applications and recent residents meeting. Some details of proposals still to be confirmed.	Further residents meeting to be confirmed for new year when information on funding and plans are in place. Board to meet with Locogen beforehand to discuss proposals.	MB & GC

Agenda Item No.	Summary Discussion	Decision	Action.
3. Balgair	MB discussed the FCE board meeting and the current work ongoing with maintenance contract.	Board to be kept up to speed on contract options. Information for Burness Paull to be gathered.	MB
4. AGM	Preparations are being made for the AGM on 30.01.19. Auditors are working on draft accounts. Leaflet preparation well underway	KH will keep the board informed. Pre-Christmas, AGM information newsletter will be sent to membership.	KH
5. Minister's Visit	Paul Wheelhouse visit confirmed for 30.01.19. Agenda and bios have been sent to Minister's office.	KH will inform Board of agreed agenda for the day.	KH
AOB	GC & KH discussed the proposal for hosting annual Falck forum in Fintry	To contact Alessandro of Falck	GC KH
	Approval given by board to add KH as signatory to all bank accounts	Will assist the streamlining of payments and banking admin.	GC KH and other signatories.

Information to be minuted:

Objections to be recorded:

Date of Next Meeting: