

DATE: 17.05.18

LOCATION: HQ

TIME:7.30pm

DIRECTORS & STAFF	Present	Apologies
David Howell (Chair)	y	
Gordon Cowtan (Treasurer)	y	
Holly O'Donnell	y	
Hugh Edmonds	y	
Iain Frazer	y	
Anne Hislop	y	
Jamie Pearson (FCC Chair)		y
Matthew Black (Sen. Energy Advisor, Project manager)	y	
Kayt Howell (Manager)	y	
Guest.		

Previous minutes approved.

Agenda Item No.	Summary Discussion	Decision	Action.
1. Financial update	GC provided the updated financial spreadsheet via email for Board to review. Payment through from Falck which will alleviate the pressure re loans etc Bank of Scotland account access	Board approved the ongoing reporting of finances and the sub com group to share the workload to some degree. All existing debts to be paid off. GC to complete access to all accounts for KH IF to check access to FCE account DH to phone BOS re access to FREE account approvals	GC AH HOD GC KH GC KH IF DH
Reserved business			
2. Dunmore Gardens	Update from MB & GC following Board	Residents meeting to be arranged for	MB

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	vote not to move forward due to risk to FDT finances	update. 06/06/18 TBC	
3. Balgair	Report from GC & MB. Board discussed the due diligence of the remedial work and it's effect on overall efficiency. Loan extension and reduced payments to EST being agreed and organized.	To ring fence Balgair as much as possible, financially, reducing negative impact on FDT reserves.	GC MB
4. SMART Fintry phase 2	MB reported on the start up grant for 5 weeks to pull together evidence for further application to LES for funding – due 5 th June.	Extremely tight timetable to achieve but staff are working on it.	MB GC KH
5. Staff contracts	Board discussed the reduced hours contracts, TOIL removal, strict 7 hrs only and rolling contracts. Emergency out of hours cover agreed.	Contracts to be amended and signed asap. FDT will advance payment to staff for SUG work and wait for reimbursement as per LES claim.	HOD AH GC
AOB	Meeting on 31 st tbc.		

Information to be minuted:

Objections to be recorded:

Date of Next Meeting: