



***Minutes of the Board meeting held on
22nd January 2020***

Present/apologies for absence:

- **Present:** David Howell (Chair), Iain Frazer (Treasurer), Hugh Edmond, Luke Emerton, Anne Hislop, Chris Robinson, Kayt Howell (Manager), Gordon Cowtan (Consultant),
- **Apologies:** None

I. FCC request

- The Board had been approached by a member of Fintry Community Council (FCC) to ask if a representative from FCC could attend FDT meetings. A representative from the FCC has attended FDT meetings in the past. It was agreed that an invitation would be issued to the FCC for a representative to attend FDT meetings as an observer and that the FCC would be asked if they had any particular concerns that could be addressed. **ACTIONS: Kayt to draft invitation email for circulation to Directors. David to contact Ken Smith (Chair of FCC).**

II. Chair:

- David will remain as Chair for the AGM but will then be standing down. It was agreed that it would be useful to have a Vice-Chair and a Vice-Treasurer who would be able to stand in if the Chair or Treasurer could not attend meetings. Some board members expressed their willingness to become office bearers and it was agreed that this would be decided at the Sustainability Day following the AGM. Gordon thanked the board members for offering to be office bearers. **ACTION: Office bearers to be decided after the AGM.**

III. AGM prep

- Iain has to stand down as a Director but will be standing for re-election. There is also one other vacancy on the Board. There has been one enquiry about the process so far. There would only need to be a ballot-style vote if there are three or more candidates otherwise the vote will be done by a show of hands.
- A list of FDT members and information on the voting process will be available on the day. Fifteen FDT members are required to be present for the AGM but this number includes the Board. Changes in GDPR required members to opt-in to receive newsletters and some members may not have realised that. **ACTIONS: Reminder to be given to members at the AGM that they do need to opt-in to receive FDT newsletters. Notify accountants of changes in office bearers.**
- Iain will present a financial report. A brief summary of the year's finances will be circulated on hand-outs but the full finances will be available to look at on the day.
- Information will be presented about the Futures project and the Governance report.
- The FDT website had not been updated recently and minutes had not been uploaded for a while. This has now been rectified.

IV. Sustainability Day

- Attendees include Home Energy Scotland, Adaptation Scotland, Hub G63 and Glaze and Save. There will also be demonstrations about electric bikes, electric vehicles and eco-nappies. The Guild will be providing teas, coffees and cakes and asking for donations to the Guild.
- So far, there have not been many entries for the Art Competition so it was agreed to extend the deadline for submission.

V. Leaflet Delivery plans

- Leaflets about the Sustainability Day will be distributed throughout the village by Board members as follows:
 - Anne – Main Street from the cross towards Killearn and will put some leaflets at The Courtyard Cafe.
 - Hugh – from the 30 M.P.H. sign out towards the Crow Road.
 - Gordon – Main Street from the cross towards the Crow Road up to the 30 M.P.H. sign.
 - Luke – Dunmore Gardens and Quarry Road.
 - Kayt & David – the Menzies Estate & Kippen Road.
 - Chris – Culcreuch Avenue.

VI. A.O.B.

- Iain mentioned that there was still some money in the FRED account which is being used up by bank charges and wondered if the account could be closed and the money transferred into another account. Gordon explained that there is still an outstanding payment to be made from that account so it cannot be closed just yet.
- Kayt asked if Board members would take photographs at the Sustainability Day and said she would look for the FDT signs to see if they were still appropriate and could be used on the day.
- Kayt mentioned that she had accrued several days holiday and would be taking these at some point following the Sustainability Day.

Date of next meetings

- Sunday February 2nd 2020 (A.G.M. & Sustainability Day)
- Wednesday February 19th 6.30 p.m. (Futures meeting)
- Wednesday February 26th 6 p.m. (FCE Board Meeting)