



Minutes of the Board meeting held on
27th March 2024

1. Present/apologies for absence:

- **Present:** Iain Frazer (Treasurer), Fran Hall, Anne Hislop (Chair), David Howell, Isla Kinnear, Sharon McMurtrie, Chris Robinson, Kayt Howell (Manager), Kirsty Murray (Admin Officer) Gordon Cowtan (Consultant)
- **Apologies:** Janine Rennie (Financial Consultant)

2. Any Conflict of Interest (COI) on the agenda items?

There were no COIs.

3. Any A.O.B. items for later discussion

- a. Turbine fire
- b. Kirk
- c. Balgair update
- d. Removing IM from Companies House
- e. Contracts/HR
- f. Grants
- g. Pollution Research
- h. Easter Holidays

4. Financial Report (IF)

- IF had circulated a spreadsheet prior to the meeting.
- No issues to report.
- The overdue Renewable Heating Incentive (RHI) payment should come in soon. GC confirmed that the new meter has now been approved by OFGEM but they have not explained how to submit readings from it yet.
- A payment has been received from Nottingham and the next one has been promised.
- Most bills have been settled.
- AH questioned the payment to Illuminate as it was higher than usual. KM confirmed that this was for upgrades from Home Edition to Windows Professional on the FDT laptops and was outwith the work agreed in the IT bundle. A second invoice for the support and security bundle was also additional to the monthly package.
- An invoice from Locality has just been received.

5. EE grant conundrum

- Two Energy Efficiency (EE) grants have been claimed by one household. They are related to two different addresses but have been paid to the same bank account. The Board agreed that this was against the grant criteria. **ACTION: KH to draft an email to the recipients explaining that they cannot receive two grants within the same grant period. They will be asked to repay the second grant and reapply in the next grant period.**

6. Office Bearers

- a. Chair – AH indicated that she was happy to remain as Chair and no other Directors expressed an interest.
- b. Vice-chair – FH is happy to remain in this post.
- c. Treasurer – IF happy to carry on just now but would like to begin handing over to someone else before the next Annual General Meeting (AGM). JR is now around to help out as well.
- d. Company Secretary – CR happy to carry on. AH reminded him of the need to get returns done on time to prevent being fined. JR can now do the OSCR returns.

The Board agreed to retain the Office Bearers as they are.

7. Woodland decision

- An email from Yvonne Gibb (Headteacher of Fintry Primary School) had been circulated prior to the meeting. It was clear that she assumed that the FDT were keen to take on the ownership and

responsibility of the woodland next to the primary school. The Board discussed whether this was something they wanted to do or not. The general consensus of the Board was that, whilst this was an exciting opportunity and a great educational asset for the children, there were concerns over liability and safety. The FDT do not have the expertise or the time to manage the woodland. In line with the FDT's new strapline, the Board were happy to fund the work to make the woodland safe and then enable a community group to take ownership of the woodland. **ACTION: KH to draft an email to YG explaining that the FDT will not be taking ownership of the woodland but would be willing to help with funding for a constituted community group to take it on.**

8. EV charger replacement

- The electric vehicle (EV) charger at the Sports Centre (SC) is currently owned by the FDT. The SC bill the FDT for the electricity that is used. The charger is now over ten years old, has constant issues and needs replacing. The suggestion is to replace it with a newer, more reliable charger and then gift it to the SC. They would decide on the tariff that it would charge and be responsible for maintenance through Charge Place Scotland. The idea has been mentioned to the SC and they seemed interested. The Board agreed that it would be a good idea. **KH to get a quote for a replacement charger.**

9. Next two policies

- Batch eight has been approved. Batch nine will now be circulated.

10. Easter Holidays

- KH & GC here first week (2nd -4th) – all off second week (9-11th)
- We will let people know there may be a delay in receiving grants until after the Easter break.

Next meeting

Board meeting – Wednesday 1st May 2024, 7.30 p.m. at the Hub

Notes from Planning Meeting:

- Suggested core values – community, sustainability, inclusive, practical, caring, sympathetic, innovative, inclusive, inspiring, responsible, integrity, compassion, action, responsibility, legacy, commitment, inclusivity, passion, collaboration, integrity, legacy, longevity, enterprising, inclusive, innovative, inclusion, inclusive, sustainability, environmental, ecological, future proofing, honesty, community, inclusive, resourceful.
- It was suggested that a short sentence could be added to explain the values further. FH circulated a document from a group that had done this.
- It was agreed that the Vision and Mission on the original document could be tweaked.
- It was suggested that future projects have a named director for groups to liaise with who can then feed back to the Board.
- KH to collate ideas and circulate to Directors for further comments.