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***Minutes of the Board meeting held on  
28<sup>th</sup> February 2024***

**1. Present/apologies for absence:**

- **Present:** Iain Frazer (Treasurer), Fran Hall, Anne Hislop (Chair), David Howell, Isla Kinnear, Sharon McMurtrie, Chris Robinson, Kayt Howell (Manager), Iain MacKay, Kirsty Murray (Admin Officer) Gordon Cowtan (Consultant)
- **Apologies:** None

**2. Any Conflict of Interest (COI) on the agenda items?**

There were no COIs.

**3. Any A.O.B. items for later discussion**

- a. Sale of caravan park – GC
- b. Wood burning stoves
- c. Turbine fire
- d. Electric Vehicle (EV) charging points

**4. Approve minutes of Board meeting 31.01.24**

The minutes were approved.

**5. Actions from previous minutes**

- a. Balgair – getting missing heat contracts signed (GC). There are still five or six contracts outstanding. **Ongoing.**
- b. Serial number for new meter (GC). The serial number of the new meter and the requested photographs have been submitted to the Office of Gas and Electricity Markets (OFGEM) but they have now requested a photograph of the flow meter as well. **Ongoing.**
- c. Audit of Heat Interface Units (HIUs) (GC). This has been done by Steve Luker (SL). Photographs and SL's report have been circulated to the Board.
- d. Email to the Scottish Government (SG) and reply (KH/GC). The reply from SG has been circulated to the Board. They have refused to honour the grant offer to pay for the work done by SL.
- e. Financial Consultant's pack (KH/KM). All relevant information has been sent to Janine.
- f. Declaration of interest on Energy Efficiency (EE) forms (KM). This has now been added as a clause.
- g. Thermal Imaging completion (KH). All the thermal imaging surveys have been done and reports sent out. The extra information provided by Zoom link was very informative and helpful and they are happy to answer any further questions by phone or email. The EE grants will cover a more in-depth survey if required by any householders.

**6. Annual General Meeting (AGM) agenda**

1. Apologies
2. Welcome and report by Chair
  - \*Approve last year's AGM minutes
3. Introduction of Financial Consultant
4. Financial report by Treasurer
5. Project report by Manager
6. Consultant's report
7. Introduction and report by Balgair Consultant
8. Election of Directors
9. Questions from the floor
10. AOCB
11. Thank yous
12. Café opens for refreshments and at 12 noon, our 'New to You' event begins

9 a.m. for setting up. 10 a.m. start. 15 members (including the Board) are required for the AGM

## **7. Directors standing for election**

- Iain Frazer, Sharon McMurtrie – will need to give a brief description of who they are and why they want to be on the Board.
- No other approaches to stand – close is 10 a.m. tomorrow (29/02/24)
- IM standing down.
- Would leave 7 Directors. 2 posts available – 7 Directors is enough. Only 4 are needed to be quorate. The 2 remaining positions are not for elected Directors. They are positions to be offered by the Board.
- Any other comments – election will be by show of hands

## **8. Steve's contribution**

- 10 minutes catch up on current position

## **9. Will have sign in against membership list**

- There are a few residents who think they are members but are not.

## **10. Will have one printed copy of accounts for all companies**

- Janine is happy to answer questions if she can or to take details and get back to people when she has the information. She already has some ideas for presenting the accounts in a different way at next year's AGM to make them easier for members to understand. At a recent meeting, Janine stated that she is proud to be joining the FDT.

## **11. Drop in from 12**

- Take shifts? – Directors as well as staff
- Offer tea and cake – Helen Robb will be selling tea and cake, but this will be offered free to residents who visit the drop in. (It was agreed to offer HR a donation for a charity of her choice as a thank you for providing the tea and cake service as she does not take payment)
- Informal – will have grant and membership forms available.
- Display stand to show images of new website.

## **12. New to You**

- 9 tables, 1 might withdraw. FDT will have a table – Directors were invited to bring items to sell, trade or give away. Any money received will be given to a charity.
- Setting up from 11 - the Lower Hall will be set up café style for the AGM and then the tables will be ready for tea and cake. The New to You event is in the Main Hall – 10 big tables will need to be set up.
- Music – could be quite dull otherwise. FH to bring a speaker.
- Anything else –
- Close at 3 p.m. Stall holders will be encouraged to be packed up and ready to go at 3 a.m. so that tables can be put away etc.

## **13. A.O.B**

### **a. Sale of caravan park – GC**

GC had circulated the information he has received from Wood Leisure who have sold the caravan park. GC has contacted the new owners to request a meeting but has not received a reply yet.

### **b. Wood burning stove**

An email has been received from an FDT member stating that they did not think the FDT should be supporting the use of wood burning stoves. Research done by Stirling University on air quality was referred to. GC noted that the air sensor at the Sports Centre only ever recorded an increase in particulates when an event somewhere else had happened and the wind had blown particulates into the area. The Board agreed to discuss the issue further at a later date. **ACTION: KH to track down the report from Stirling University and circulate to the Board.**

### **c. Turbine fire**

Emails have been received to confirm that one of the turbines did set on fire. The wind farm has been closed whilst investigations are underway. There was no danger to people or land. **ACTION: KH to try and get more information prior to the AGM.**

### **d. Electric Vehicle (EV) charging points**

The Fintry Inn has expressed an interest in installing EV charging points in their car park. This could be done as part of the plans for the FDT to enable groups in the village to do projects like this.

### **e. Land ownership**

There was discussion about the ownership of land at the Sports Centre. It is owned by the children of Fintry and managed by Fintry Community Council (FCC) who rent it to the Sports Centre for a peppercorn rent.

### **f. Financial report (IF)**

IF had circulated a spread sheet prior to the meeting. There is a cash flow problem with FCE as no RHI has been received and Nottingham Council are late in paying for heat sales again. IF requested a loan of £8K from the FDT. The Board approved.

## **Next meeting**

Board meeting (project planning meeting and confirmation of office bearers) – Wednesday 27<sup>th</sup> March 2024, 7.30 p.m. at the Hub