

DATE : 29.06.16
TIME:7.30pm

LOCATION: FDT HQ

DIRECTORS & STAFF	Present	Apologies
David Howell (Chair)	Y	
Gordon Cowtan (Treasurer)	Y	
Holly O'Donnell		Y
Hugh Edmonds	Y	
Iain Frazer	Y	
Stuart Higgins		Y
Gordon Murray		Y
Jamie Pearson (FCC Chair)		Y
Matthew Black (Sen. Energy Advisor)	Y	
Kayt Howell (Manager)	Y	
Other Guest.		

Agenda Item No.	Summary Discussion	Decision	Action.
1. SMART Fintry	Project underway and meeting milestones and Stagegates. Some issues to be resolved in working relationships and situation with SEEPS funding. Kensa HP beginning surveys on 18th July . Community engagement plans confirmed with Good Energy.	Tariff agreement essential.	MB & GC will keep board updated on progress.

Agenda Item No.	Summary Discussion	Decision	Action.
2. BALGAIR	MB discussed the outcomes of the recent residents meeting. One customer has had difficulties with her heating system which have been addressed. Board discussed the statement process and billing procedure.	MB to produce annual statements and FCE Board to review finance and tariff once complete.	
3. Reserved business.			
4. Pensions Regulator	KH reported on the latest information through re auto enrolment for staff	Look into various pension and sign up options	KH will keep Board up to date .
5. Memberships	KH discussed the various professional bodies and groups we are members of.	Board agreed to continue membership with DTAS & CWA but cancel Social Enterprise	KH to get payment organised.
6. FE application	Board discussed the latest application for a Further Education grant and whether it met the criteria	To award on the criteria agreed	KH to advise and sort paperwork.
7. FRED logos	Board discussed the options and selected preferred option	FRED - Pink/Red SMART Fintry logo also approved	
8. Cycle Fintry	Board discussed costs of maintenance and insurance against use	Decision to close club and refer to the terms of grant for this.	KH to look into methods and options.
AOB	No meeting in July due to holidays.		

Information to be minuted:

Objections to be recorded:

Date of Next Meeting